# Letters Need Commas

Read model letters and notice commas.

**CCSS.ELA-Literacy.L.2.2b** "Use commas in greetings and closings of letters."

NAME _____ DATE _____

## 1 READ AND MARK

Read it twice

**YOUR JOB** Underline each greeting and closing. Circle the comma that follows each one.

### Three Little Letters

1. Dear Maya, I found a smooth gray rock near the pond today. It has tiny white lines on it. Would you like to look at it with me at recess? Your friend, Noah
2. Hello Grandma, Our class planted bean seeds in cups by the window. My seed has a small green sprout. I will draw a picture of it at school tomorrow. Love, Inez
3. Dear Mr. Lee, Thank you for showing us how to fold paper airplanes. Mine flew past the blue bench on the playground. I want to try a new fold soon. Sincerely, Ava

## 2 ANSWER WITH EVIDENCE

Use the passage

1. Copy Noah's greeting. Include the comma.

2. Copy Inez's closing. Include the comma.

3. What punctuation mark comes after “Dear Mr. Lee” in Ava's letter?

## 3 YOUR TURN

Your own words

Write a short note to someone. Add a greeting and a closing, and put a comma after each one. Write two sentences in the middle.

ANSWER KEY

# Letters Need Commas

GRADE 2 · L.2.2b

## PART 1 · READ AND MARK

Underline each greeting and closing. Circle the comma that follows each one. Accept any marking that follows this job and points at the right text.

## PART 2 · ANSWERS

| # | QUESTION | ANSWER |
|---|---|---|
| 1 | Copy Noah's greeting. Include the comma. | **Dear Maya,** |
| 2 | Copy Inez's closing. Include the comma. | **Love, Inez** |
| 3 | What punctuation mark comes after “Dear Mr. Lee” in Ava's letter? | **a comma** |

## PART 3 · YOUR TURN (SAMPLE ANSWER)

Dear Tia, I saw a red bird by my window. It sang a loud song. Love, Kai

Accept greetings and closings with commas placed after the greeting name or closing words. For the note, accept any sensible message with two body sentences, a greeting, and a closing.