

Find Your Way

Notice how a how-to guide leads its reader.

2.P.AC.1.d “Describe, analyze, and evaluate the design and organization of the text, explaining how specific formats, structures, patterns, and features influence the audience, contribute to the text’s accessibility, and support the text’s purpose...”

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline the headings SUPPLIES and STEPS. Circle each dot in SUPPLIES and each number in STEPS to notice how the guide is organized.

RAIN CATCHER AT HOME

- ① Want to collect rain? A rain catcher holds rainwater. This guide uses a clear plastic bottle, so you can see the water rise. Read the supply list first, then follow the steps.
- ② **SUPPLIES** • a clear plastic bottle • a ruler • tape • scissors Use a ruler with centimeters. Ask an adult to help you cut the bottle. Keep the bottle top for another project. Put the supplies on a table before you begin.
- ③ **STEPS** 1. Cut the top off the bottle. 2. Turn the cut top upside down and tape it inside. 3. Put the catcher outside on flat ground. Check it after rain. Write the water level in a notebook.

2 ANSWER WITH EVIDENCE Use the passage

1 Why does the guide put SUPPLIES before STEPS?

2 How do the dots in SUPPLIES make the guide easier to use?

3 How do the numbers in STEPS help the reader?

3 YOUR TURN Your own words

Create a short how-to for a task you know. Include a heading, a two-item bulleted supply list, and two numbered steps. Then write one sentence telling how the bullets or numbers help your reader.

PART 1 • READ AND MARK

Underline the headings SUPPLIES and STEPS. Circle each dot in SUPPLIES and each number in STEPS to notice how the guide is organized. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	Why does the guide put SUPPLIES before STEPS?	It lets the reader gather the needed items before starting.
2	How do the dots in SUPPLIES make the guide easier to use?	The dots put each supply on its own line, so the reader can spot each item.
3	How do the numbers in STEPS help the reader?	They show the order for doing the directions.

PART 3 • YOUR TURN (SAMPLE ANSWER)

CLEAN A PLASTIC TOY • a soft cloth • soapy water 1. Wet the cloth with soapy water. 2. Wipe the plastic toy. Let it dry. The numbered steps help my reader clean the toy in order.

Accept answers that explain that headings help readers find parts, bullets help readers find items, and numbers show order. For Your Turn, accept any clear how-to that includes the required features and an accurate explanation of how one feature helps the reader.