Messages That Fit

Match your words to the people who hear them.

2.P.CP.2 "Presentation: Use presentation skills to tailor communication to target audiences for specific purposes."

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Underline the words that tell who Mia is speaking or writing to. Circle the words that tell why each audience needs that message.

Mia Plans a Garden Day

1. Mia wanted people to help with the school garden on Saturday. She made a bright poster for students. It said, "Garden Helpers Needed! Bring gloves. Meet by the gate at 10:00." The poster used big letters so children could read it quickly.

2. Next, Mia wrote a note for families. She explained that the garden would grow vegetables for the cafeteria. Her note said, "Please send a grown-up or tell us if you can bring soil." Families needed more details to plan.

3. Finally, Mia spoke to the principal. She politely asked to borrow watering cans and to share the plan at morning announcements. The principal needed to know how the project would help the school. Mia used a calm voice and answered questions.

2 ANSWER WITH EVIDENCE

Use the passage

1 What did Mia want the students to do after reading her poster?

2 What is one detail Mia included for families that was not on the student poster?

3 Why did Mia use a calm voice and answer questions when she spoke to the principal?

3 YOUR TURN

Your own words

You want people to come to a class book swap. Write two short messages, one for classmates and one for families. Tell each group what to do, using details that fit that group.

ANSWER KEY

Messages That Fit

GRADE 2 · 2.P.CP.2

PART 1 · READ AND MARK

Underline the words that tell who Mia is speaking or writing to. Circle the words that tell why each audience needs that message. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	What did Mia want the students to do after reading her poster?	**Help with the school garden on Saturday, bring gloves, and meet by the gate at 10:00.**
2	What is one detail Mia included for families that was not on the student poster?	**She asked families to send a grown-up or say whether they could bring soil.**
3	Why did Mia use a calm voice and answer questions when she spoke to the principal?	**The principal needed to understand how the garden project would help the school.**

PART 3 · YOUR TURN (SAMPLE ANSWER)

Classmates: Bring one book you have finished and choose a new book at our Friday book swap. Families: Please help your child choose a clean book to trade and send it to school by Friday.

Accept Question 3 answers that explain Mia used a calm voice and answered questions because the principal needed to understand the project's benefit. For the open task, accept two distinct messages that fit classmates and families, tell what to do, and include audience-appropriate details.