Plan for Readers

Choose a form and structure that fit your readers.

4.P.EICC.4.b "Plan how to organize the text by selecting modes, genres, and structures that will achieve the purpose and meet the needs of the target audience. (C)"

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Circle each phrase that names a group of readers. Underline the words that tell how Maya organizes a piece, and write F or S in the margin to show whether each detail is about families or younger students.

Maya Plans Garden Writing

1. The school garden needs helpers for Saturday's planting day. Maya first thinks about the audience. Families need quick details about the time, place, and jobs. Younger students may want to know what planting feels like. Maya decides her writing should help families plan for the event with confidence and help students feel interested in joining together soon.

2. For families, Maya chooses an informational flyer, a genre that can be posted near the school entrance. She uses a heading, a short list of supplies, and clear time and location details. The list lets busy readers find important facts fast. She also adds a phone number so families can ask questions before the event begins.

3. For younger students, Maya chooses a short first-person story for the class website. In this narrative, a child describes pressing a seed into soil, watering it, and spotting the first sprout. The events happen in time order, so readers can picture each step. Maya ends with a question that invites students to imagine helping in the garden.

2 ANSWER WITH EVIDENCE

Use the passage

1. How do Maya's choices for families and younger students differ? Include the genre and the goal for each group.

2. Which organization features help the flyer meet the needs of busy families? Explain how they help.

3. Why does Maya put the events in her story in time order?

4. What feature does Maya add so families can get more information, and what can they do with it?

3 YOUR TURN

Your own words

Your class is collecting clean bottle caps to make a mural. Choose either families or students as your target audience. In 3 or 4 sentences, name your purpose, mode, and genre, then describe at least two organization features and explain why they fit your readers.

ANSWER KEY

Plan for Readers

GRADE 4 · 4.P.EICC.4.b

PART 1 · READ AND MARK

Circle each phrase that names a group of readers. Underline the words that tell how Maya organizes a piece, and write F or S in the margin to show whether each detail is about families or younger students. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	How do Maya's choices for families and younger students differ? Include the genre and the goal for each group.	**For families, she chooses an informational flyer to help them plan. For younger students, she chooses a first-person narrative story to help them imagine planting and want to join.**
2	Which organization features help the flyer meet the needs of busy families? Explain how they help.	**A heading, a short list, and clear time and location details help busy families find important facts quickly.**
3	Why does Maya put the events in her story in time order?	**Time order helps younger readers picture each planting step.**
4	What feature does Maya add so families can get more information, and what can they do with it?	**She adds a phone number so families can ask questions before the event begins.**

PART 3 · YOUR TURN (SAMPLE ANSWER)

I will use the informational mode and write a flyer for families. My purpose is to tell them which bottle caps are needed and when to send them. A bold heading and a short list will show the rules, dates, and collection box location. These features help busy families find the details quickly.

Accept reasonable modes, genres, and organization choices when the student clearly connects them to the selected audience and purpose. The response should name at least two features, such as headings, lists, time order, sections, or questions, and explain why they fit the readers.