# Stronger Notes

See how feedback shapes a clear request.

**4.P.EICC.4.g** "Make changes to the text based on self-evaluation or external feedback, revising the organization, ideas, information, word choices, and craft techniques in order to increase the text's effectiveness. (C)"

NAME _____ DATE _____

## 1 READ AND MARK

Read it twice

**YOUR JOB** Underline the reasons and details Luis added in his revised note. Circle his request, then write 1, 2, and 3 beside the three feedback suggestions in paragraph 2.

### Luis Revises a Request

1. On Monday, Luis wrote a note asking the principal for a butterfly garden. His first draft said, "A garden would be nice. Butterflies are cool. Can we have one by the playground?" Luis had a good idea, but his note did not explain why the garden mattered. It also did not tell what plants or supplies the school would need.

2. During a writing conference, Ms. Chen gave Luis three suggestions. First, she said to explain what butterflies need and how a garden could help them. Next, she asked him to put his reason before his request, so readers would understand the purpose right away. Last, she told him to make the request specific by naming a place and asking for permission to plan the garden.

3. Luis revised his note: "Monarch butterflies and other pollinators need nectar from flowers. A garden near the sunny south fence could give them food and help our school learn about their life cycles. May our class have permission to plan this garden? We will list native plants, estimate costs, and ask families to help." Luis moved his reason to the beginning and added clear details, making his request stronger.

## 2 ANSWER WITH EVIDENCE

Use the passage

1. Name two important details Luis added to his revised note that were missing from his first draft.

2. What three suggestions did Ms. Chen give Luis during the writing conference?

3. How did moving Luis's reason before his request make the note more effective?

4. Write one phrase from the revised note that makes Luis's request specific. Tell what the phrase clarifies.

## 3 YOUR TURN

Your own words

Revise this class note using all three changes: give a reason first, add two specific details, and make the request clear: “We want a reading corner. It would be fun. Can we make one?” Write 3 to 4 sentences.

# Stronger Notes



## PART 1 · READ AND MARK

Underline the reasons and details Luis added in his revised note. Circle his request, then write 1, 2, and 3 beside the three feedback suggestions in paragraph 2. Accept any marking that follows this job and points at the right text.

## PART 2 · ANSWERS

| # | QUESTION | ANSWER |
|---|---|---|
| 1 | Name two important details Luis added to his revised note that were missing from his first draft. | **Answers may include that butterflies need nectar, the garden could be near the sunny south fence, the class will list native plants, the class will estimate costs, or families may help.** |
| 2 | What three suggestions did Ms. Chen give Luis during the writing conference? | **Explain butterflies' needs and how the garden helps, put the reason before the request, and make the request specific by naming a place and asking permission to plan it.** |
| 3 | How did moving Luis's reason before his request make the note more effective? | **Readers learn the purpose of the garden before they read the request, so the request is easier to understand.** |
| 4 | Write one phrase from the revised note that makes Luis's request specific. Tell what the phrase clarifies. | **Example: "near the sunny south fence" clarifies where Luis wants the garden.** |

## PART 3 · YOUR TURN (SAMPLE ANSWER)

Reading corners give students a quiet place to choose books and read. May our class create one beside the library window with a rug, two beanbag chairs, and a basket of graphic novels? We can ask families to donate gently used books.

Accept revisions that place a reason before a clear request and add at least two relevant, specific details. Students may choose different details, locations, materials, or plans if the revised note is organized and clear.