# Draft With Purpose

Notice how a writer shapes a proposal for a specific audience.

**7.P.EICC.4.e** "Construct an initial draft by integrating ideas and information; selecting words, phrases, and sentences; and incorporating craft techniques that will best achieve the purpose of the text and resonate with the target audience. (C)"

NAME _____ DATE _____

## 1 READ AND MARK

Read it twice

**YOUR JOB** Underline two details that support the proposal, circle one phrase that helps readers picture the idea, and put a 1 beside the sentence that asks the council to act. These choices show how a draft can inform and persuade its audience.

### A Quiet Corner Proposal

1. Dear Student Council, our courtyard has bright tables and a basketball hoop, but it has no calm place to read, talk, or wait for a ride. During lunch, students often sit along the hallway wall because the courtyard feels crowded and sunny. Last week, I asked 24 seventh graders where they would spend a free ten minutes. Eighteen chose a shaded bench with plants. Their answers show that a small quiet corner could serve many students.

2. Picture opening a book under leaves that flicker in the breeze instead of balancing it on your knees in a noisy hall. I propose that the council place two weatherproof benches and three large planters beside the west wall. The wall already gives afternoon shade, and the planters could hold native flowers chosen by the gardening club. A simple sign, "Quiet Corner: Share the Space," would tell visitors how to use the area. This plan uses a space we already have.

3. Some members may worry about cost. The art club can paint the sign, and the gardening club has offered to start seeds in recycled containers. For the benches, the council could ask the parent group for a small grant or hold one lunch-time book swap. Imagine a student who has nowhere quiet to sit finally finding a shaded seat and a page to read. Please vote to create the Quiet Corner before spring lunch periods begin.

## 2 ANSWER WITH EVIDENCE

Use the passage

1. Who is the draft written to, and what does the writer want that audience to do?

2. What survey detail does the writer include, and how does it support the proposal?

3. Copy one sentence that helps the audience picture the proposed space. What image does the sentence create?

4. What concern does the writer address in the last paragraph? Name two ways the draft suggests handling that concern.

## 3 YOUR TURN

Your own words

Write a 100 to 130 word first draft to your school principal or student council that proposes one improvement to a shared school space. Name your audience and purpose, include two concrete details or pieces of information, use one image or comparison, and end with a clear action request.

ANSWER KEY

# Draft With Purpose

GRADE 7 · 7.P.EICC.4.e

## PART 1 · READ AND MARK

Underline two details that support the proposal, circle one phrase that helps readers picture the idea, and put a 1 beside the sentence that asks the council to act. These choices show how a draft can inform and persuade its audience. Accept any marking that follows this job and points at the right text.

## PART 2 · ANSWERS

| # | QUESTION | ANSWER |
|---|---|---|
| 1 | Who is the draft written to, and what does the writer want that audience to do? | **It is written to the Student Council. The writer wants members to vote to create the Quiet Corner.** |
| 2 | What survey detail does the writer include, and how does it support the proposal? | **The writer says that 18 of 24 seventh graders chose a shaded bench with plants. It shows that many students would use a quiet corner.** |
| 3 | Copy one sentence that helps the audience picture the proposed space. What image does the sentence create? | **"Picture opening a book under leaves that flicker in the breeze instead of balancing it on your knees in a noisy hall." It creates an image of a calm, shaded reading space compared with a noisy hallway.** |
| 4 | What concern does the writer address in the last paragraph? Name two ways the draft suggests handling that concern. | **The concern is cost. The draft suggests asking the parent group for a small grant and holding a lunch-time book swap.** |

## PART 3 · YOUR TURN (SAMPLE ANSWER)

Dear Principal Ortiz, I am writing to ask you to add a water bottle filling station near the gym. After practice, the nearest fountain is across the building, and students line up there between classes. In a one-day count, our team saw 31 students refill bottles at that fountain. A station by the gym would keep athletes hydrated and reduce the rush in the hallway. The steady stream of students would become a quick stop, like water reaching a dry garden. The booster club could help pay for it through its fall snack sale. Please meet with student athletes and consider this station before winter sports begin.

Accept answers that identify relevant evidence, purposeful word choices, and the draft's audience and requested action. In the open response, accept varied school improvements if the draft addresses a specific audience, uses concrete support and craft, and includes a clear request.