

Make the Case

Use a proposal's evidence and limits to recommend a practical decision.

8.P.EICC.2.e "Consume and produce texts in order to solve problems or influence decisions. (I/C)"

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline the request, box the five daily bicycle counts, and circle the phrases showing that funding and site approval are not yet final.

A Covered Bike Rack Proposal

Fictional Student Proposal

To: Principal Alvarez

From: Student Green Team

Subject: Replace the east bike rack

Please approve planning for a covered rack with 40 spaces to replace the current 24-space rack. In a fictional five-day log, the team counted bicycles needing parking at the east entrance at 8:15 a.m. each day: 28, 31, 30, 34 and 29. Each count includes bikes at the rack and the marked overflow area. These snapshots exceed the 24 spaces but do not show demand at every time of year.

Cost and Site

The estimate is \$9,600. The Parent Council has pledged \$3,000. A grant may provide up to \$5,000, but no award is confirmed. If the full grant arrives, the school would need \$1,600; without a grant, it would need \$6,600. The maintenance manager's preliminary sketch places the replacement on the existing pad and leaves the walkway clear. A final site review is still required.

A Decision With Conditions

Forty spaces would cover the highest count in our five-day log, but future demand could be different. We ask for permission by June 15 to seek funding and complete the site review; construction should wait until both are confirmed. Some families worry about cost. The school can compare a smaller option if the grant is reduced. After installation, the team would log use for a semester before recommending further changes.

2 ANSWER WITH EVIDENCE _____ Use the passage

1 What decision is requested by June 15, and what must happen before construction?

2 Why do these counts support a capacity concern more directly than a count of students who ride at least once a week?

3 What is the school's funding gap with the full grant and with no grant? Why must an email preserve that distinction?

4 Does the log prove that 40 spaces will always be enough? Explain using the evidence's limit.

3 YOUR TURN

Your own words

Write a 90–120-word email to Principal Alvarez recommending the next decision in this fictional case. State a clear request, use at least two specific details from the proposal, answer one likely concern, and preserve the uncertainty about the grant and future demand; count the subject, greeting and closing in the word total.

Write your decision email

Use the proposal as evidence. Give the reader a clear action, explain your reasons, and keep conditions or limits attached to the numbers.

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

PART 1 • READ AND MARK

Underline the request, box the five daily bicycle counts, and circle the phrases showing that funding and site approval are not yet final. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	What decision is requested by June 15, and what must happen before construction?	Permission to seek funding and complete the site review is requested. Funding and site approval must both be confirmed before construction.
2	Why do these counts support a capacity concern more directly than a count of students who ride at least once a week?	They count bikes needing parking at the same time on each day, directly comparable with 24 available spaces. Weekly riders might arrive on different days.
3	What is the school's funding gap with the full grant and with no grant? Why must an email preserve that distinction?	The gaps are \$1,600 and \$6,600. The grant is not confirmed, so calling \$1,600 the guaranteed cost would mislead the decision-maker.
4	Does the log prove that 40 spaces will always be enough? Explain using the evidence's limit.	No. Forty covers the observed maximum of 34 in five morning snapshots, but other times or seasons may have different demand.

PART 3 • YOUR TURN (SAMPLE ANSWER)

Subject: Approve the bike-rack planning phase

Dear Principal Alvarez,

Please approve funding and site planning by June 15, while holding construction until both are confirmed. The five morning counts all exceed 24 spaces, and the highest count is 34. A 40-space rack would cover that observed peak, though five days cannot predict the whole year. Cost is a reasonable concern: the school needs \$1,600 only if the full grant arrives; without it, the gap is \$6,600. Please compare a smaller option if funding falls short, and review the final site plan before building.

Sincerely, A student reviewer

TEACHER ASSESSMENT NOTES

Accept supported recommendations, including further study or conditional planning, rather than requiring agreement with the team. Compare simultaneous use with capacity; 86 weekly riders would not by itself prove a parking shortage at one time. Check the two funding scenarios: 9600 minus 3000 minus 5000 equals 1600; 9600 minus 3000 equals 6600. The estimate and site sketch are preliminary. The email must use supplied evidence, distinguish observed demand from a guarantee and address a concern without inventing facts.