Speak So Clearly

Study how a speaker organizes words, voice, and actions.

ELA.3.C.2.1 "Present information orally, in a logical sequence, using nonverbal cues, appropriate volume, and clear pronunciation."

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Number the three parts of Maya's talk 1, 2, and 3. Circle one body cue and underline the words that tell how she uses her voice.

Maya's Bean Seed Talk

(1) Maya is giving a short talk about planting a bean seed. First, she faces the class, stands tall, and says, "Today I will show you how a bean seed grows." She speaks loudly enough for classmates in the back to hear, but she does not shout. Maya points to a clear cup with soil as she carefully says the word "germinate."

(2) Next, Maya explains the steps in order. She holds up the seed and says, "Put the seed about one inch into damp soil." Then she pretends to pour water, using slow hand motions so everyone can follow. She looks at her listeners, not at the floor. In a clear voice, she says, "Keep the soil damp and place the cup near sunlight."

(3) Last, Maya tells what will happen after a few days. She says, "A tiny root comes out first. Later, a small stem and leaves appear." Maya opens her hands to show the plant getting bigger. She pauses, smiles, and asks, "What might you see next?" Then she thanks the class. Her talk has a beginning, steps, and an ending.

2 ANSWER WITH EVIDENCE

Use the passage

1. Which three words tell the order of Maya's talk?

2. What does Maya do with her hands when she talks about water?

3. How does Maya make sure classmates in the back can hear her?

4. Which science word does Maya say carefully so listeners can understand it?

3 YOUR TURN

Your own words

Write a three-sentence plan for an oral talk about how to make a bookmark. Begin the sentences with First, Next, and Last. Include one body cue in brackets, and tell how you will use an audible voice to say one important word clearly. Next present the talk aloud to a partner or small classroom audience. Use your body cue, speak audibly without shouting, and pronounce the important word clearly. The listener repeats the order and names a clear word or helpful cue. Record that feedback below and retry a confusing part if needed.

ANSWER KEY

Speak So Clearly

GRADE 3 · ELA.3.C.2.1

PART 1 · READ AND MARK

Number the three parts of Maya's talk 1, 2, and 3. Circle one body cue and underline the words that tell how she uses her voice. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	Which three words tell the order of Maya's talk?	**First, Next, and Last.**
2	What does Maya do with her hands when she talks about water?	**She pretends to pour water using slow hand motions.**
3	How does Maya make sure classmates in the back can hear her?	**She speaks loudly enough for them to hear, but she does not shout.**
4	Which science word does Maya say carefully so listeners can understand it?	**Germinate.**

PART 3 · YOUR TURN (SAMPLE ANSWER)

First, I will hold up a paper strip and say, "Write your name at the top." Next, I will point to the bottom [tap the bottom edge] and say "decorate" slowly and clearly in a voice the whole class can hear. Last, I will hold up the finished bookmark and ask, "Which page will you mark?"

Accept equivalent answers that match details from the passage. For Your Turn, look for three logical steps, the sequence words, a bracketed body cue, and a stated clear, audible way to say an important word. Teacher provides partner turns and observes the actual talk: logical First/Next/Last order, a purposeful nonverbal cue, appropriate audible volume and clear pronunciation. Check the listener's reported order and specific feedback; written plans alone do not finish this task. Support rehearsal or a retry when needed.