Ready for Readers

Notice how a published notice serves its audience.

6.10.E "publish written work for appropriate audiences."

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Underline three details that help families decide whether to attend the Garden Build. Circle two choices that make the published notice appropriate and safe for its audience.

Garden Build Notice

1. Families of Riverbend Middle School, the student garden team invites you to a Saturday Garden Build on April 18, from 9:00 to 11:30 a.m. We will add soil to the raised beds, plant pollinator flowers, and repair the compost bin behind the library. Students may come with an adult. Wear closed-toe shoes and bring work gloves if you have them. The school will provide tools, water, and a place to wash hands before heading home afterward.

2. This notice appears in the family newsletter and on the school website because adults need the schedule and safety details before deciding whether to attend. The short heading and first sentence tell busy readers what the event is and who is invited. Specific directions, including the location behind the library, help families plan. A contact email, garden@riverbendms.org, lets readers ask about accessibility needs or volunteer jobs. The team checked spelling, dates, and times before the notice was posted.

3. To reach families who cannot attend, the garden team will publish a short update after the build. It will list what was completed, show one or two labeled photos, and explain the next volunteer date. The update will not include students' last names or photos of students without permission. These choices respect privacy while sharing useful news with the school community. Clear, correct information makes the notice easier for its audience to use and trust.

2 ANSWER WITH EVIDENCE

Use the passage

1. Who is the main audience for this notice? Give two clues from the passage.

2. Where will the Garden Build notice be published?

3. Why does the notice include the event location, schedule, and safety details?

4. What two privacy choices will the team make when publishing its update?

3 YOUR TURN

Your own words

Write a short announcement for family readers about a teacher-approved school event or an invented classroom event. Include a clear title, date and time, location, what families should do or bring, and a teacher-approved contact method. Label an invented event Fictional classroom notice. Use clear short paragraphs or detail lines. Check the details with your teacher, then actually publish the finished notice by giving or displaying a copy for an appropriate reader; for a fictional event, a classmate may act as a family reader. Ask the reader to identify the event and one useful detail. After the notice, record where you published it, who read it and what the reader understood. Use extra paper if needed.

ANSWER KEY # Ready for Readers

GRADE 6 · TEKS 6.10.E

PART 1 · READ AND MARK

Underline three details that help families decide whether to attend the Garden Build. Circle two choices that make the published notice appropriate and safe for its audience. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	Who is the main audience for this notice? Give two clues from the passage.	**Families of Riverbend Middle School. Clues include the greeting to families and details about adults, safety, and planning.**
2	Where will the Garden Build notice be published?	**In the family newsletter and on the school website.**
3	Why does the notice include the event location, schedule, and safety details?	**These details help adults plan and decide whether to attend.**
4	What two privacy choices will the team make when publishing its update?	**It will not include students' last names or photos of students without permission.**

PART 3 · YOUR TURN (SAMPLE ANSWER)

Fictional classroom notice: Family Science Night
Thursday, October 8, from 6:00 to 7:30 p.m.
Riverbend Middle School Cafeteria

Families are invited to explore hands-on science stations with their students. Bring a clean plastic bottle if you want to join the bottle rocket activity. The school will provide all other materials. Younger siblings may attend with an adult. For questions about allergies or accessibility, ask the teacher through the approved class contact method.

Fictional publication record: I displayed my notice for a classmate acting as a family reader. The reader identified Science Night and the plastic bottle to bring.

Accept answers that identify audience-focused details, suitable publication places, and privacy choices from the passage. For the open task, accept any clear, correctly written announcement that includes all requested information and uses an appropriate tone for families. Before writing, approve the details, a feasible publication method and reader, and the contact method. The source and model events, dates and contacts are fictional classroom examples, not actual invitations or contact directions. Require an actually provided or displayed notice and reader response, not a plan alone. Assess the publication record separately from the notice.