

Listen, Then Speak

Practice classroom habits for respectful talk.

2.16.G “apply and practice classroom rules and procedures for listening and responding respectfully.”

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline actions that show Maya is listening. Circle the words Maya uses to respond respectfully.

Maya Joins the Talk

- ① When Ms. Lee explains a new art project, Maya faces the speaker and keeps her hands still. She listens until Ms. Lee finishes. Maya does not whisper to her partner or call out while someone else is talking.
- ② After Ms. Lee asks for questions, Maya raises her hand and waits. Ms. Lee calls on her. Maya says, “Could you show us where the glue goes?” She uses a calm voice and looks at Ms. Lee.
- ③ Jordan answers next. He says, “The paper goes on the tray.” Maya listens to Jordan before she speaks. Then she says, “I heard you say to put the paper on the tray.” She adds, “Thank you for helping.”

2 ANSWER WITH EVIDENCE Use the passage

1 What are two things Maya does while Ms. Lee is explaining the art project?

2 What does Maya do before she asks Ms. Lee a question?

3 After Jordan speaks, what does Maya say to show she listened? What polite words does she add?

3 YOUR TURN Your own words

With your teacher and a partner, name your classroom rule for taking turns. Have your partner share a book idea. Listen using a way that works for you, wait your turn, and respectfully restate an idea you heard. Switch roles. Write two sentences describing how you listened and the response you actually gave.

PART 1 • READ AND MARK

Underline actions that show Maya is listening. Circle the words Maya uses to respond respectfully. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	What are two things Maya does while Ms. Lee is explaining the art project?	She faces the speaker and keeps her hands still. She also listens until Ms. Lee finishes.
2	What does Maya do before she asks Ms. Lee a question?	She raises her hand and waits for Ms. Lee to call on her.
3	After Jordan speaks, what does Maya say to show she listened? What polite words does she add?	She says, "I heard you say to put the paper on the tray." She adds, "Thank you for helping."

PART 3 • YOUR TURN (SAMPLE ANSWER)

Example after an exchange: I waited until Sam finished sharing an idea about a book. I said, "I heard you say the book has a brave dog, and I like that idea."

Passage answers describe Maya. For Your Turn, provide a partner or adult and observe both listening and responding under an agreed classroom rule. Check the response against the idea actually shared; accept appropriate communication supports. Eye contact, facing a particular way and still hands are not required for every learner.