Ready to Share

Study a published notice, then write one for your school.

4.W.6.a "Produce and publish writing."

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Underline the details readers need before they go to the event. Circle two directions they can follow when they arrive.

The Great Book Swap

1. Have you finished a book that someone else might love? Maple School is hosting a book swap for students and families on Friday from 3:00 to 4:00 in the library. Bring a book you are ready to share, then look for a new story to take home. The swap is free, and everyone is welcome, even if you do not bring a book.

2. Place your books on the table marked "To Share" when you arrive. Choose books that are clean and meant for elementary readers. A helper will sort them by reading level so visitors can find a good fit. Each person may take up to two books. If you brought three books, you can still take only two. This keeps plenty of choices for everyone.

3. Why trade books instead of letting them gather dust? One reader's old favorite can become another reader's next adventure. At the end of the swap, helpers will save extra books for classroom shelves. Tell a classmate about the swap, and ask a grown-up to come with you on Friday. A small act of sharing can put more stories into more hands.

2 ANSWER WITH EVIDENCE

Use the passage

1. Who is this notice written for? Which words in the notice tell you?

2. How does the first sentence help interest readers in the book swap?

3. Which two details help readers know when and where to attend?

4. What does the ending ask readers to do to help more people hear about the swap?

3 YOUR TURN

Your own words

Write a short notice for the school bulletin inviting students and families to an event you invent. Include a title, when and where it happens, two useful directions, and a closing invitation. Write one polished paragraph ready to publish.

ANSWER KEY

Ready to Share

GRADE 4 · 4.W.6.a

PART 1 · READ AND MARK

Underline the details readers need before they go to the event. Circle two directions they can follow when they arrive. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	Who is this notice written for? Which words in the notice tell you?	**It is written for students and families. The first paragraph names "students and families."**
2	How does the first sentence help interest readers in the book swap?	**It asks readers to think of a book they have finished and might want to share.**
3	Which two details help readers know when and where to attend?	**The swap is on Friday from 3:00 to 4:00 in the Maple School library.**
4	What does the ending ask readers to do to help more people hear about the swap?	**It asks readers to tell a classmate about the swap.**

PART 3 · YOUR TURN (SAMPLE ANSWER)

Puzzle Trade Day
Got a puzzle you have already solved? Join students and families in the school cafeteria on Tuesday from 3:00 to 4:00 for Puzzle Trade Day. Bring one puzzle with all its pieces in a closed box. Put it on the trade table, then choose one different puzzle to take home. Please check that your new box is closed before you leave. Invite a friend to trade, too!

For the marking job, accept the day, time, and place as event details. Accept any two directions readers can follow, such as placing books on the table, choosing clean books, or taking no more than two.