

Find the Reader

Notice how an argument points to its reader.

3.9.E.iii "identifying the intended audience or reader; and"

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline two details that show who the writer wants to read the letter. Circle the sentence that asks that reader to do something.

Shade for Our Playground

- ① Dear Principal Morales, our playground gets very hot at lunch recess. Students wait in the shade beside the building, while the sunny benches stay empty. On warm days, the blacktop can feel hot through our shoes. I think our school should add shade sails over part of the playground so more students can play comfortably.
- ② Shade sails are strong pieces of cloth that are stretched above an outdoor area. They can block much of the sun's direct light, and they do not take up space on the ground. Our school could place them near the swings, where many children line up. This change could help students stay cooler and keep playing during recess.
- ③ Principal Morales, you help decide how school spaces are used. Please ask the school office to learn the cost of shade sails and share the idea with our parent group. We could begin with one small shaded spot and see how students use it. Adding shade would make lunch recess safer and more enjoyable for the children you lead.

2 ANSWER WITH EVIDENCE _____ Use the passage

1 Who is the letter mainly written for? Give one detail that proves your answer.

2 What words show that the writer expects the reader to make decisions for the school?

3 What does the writer ask the intended reader to do?

4 Why does the writer ask Principal Morales, instead of asking another student, to help with shade sails?

3 YOUR TURN _____ Your own words

Choose a person who can improve something at school, such as the librarian or cafeteria manager. Write a two-sentence request to that person, including the person's job or name and one action that person can take.

PART 1 • READ AND MARK

Underline two details that show who the writer wants to read the letter. Circle the sentence that asks that reader to do something. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	Who is the letter mainly written for? Give one detail that proves your answer.	It is written for Principal Morales. The letter says, "Dear Principal Morales," and explains that the principal helps decide how school spaces are used.
2	What words show that the writer expects the reader to make decisions for the school?	"You help decide how school spaces are used."
3	What does the writer ask the intended reader to do?	Ask the school office about the cost of shade sails and share the idea with the parent group.
4	Why does the writer ask Principal Morales, instead of asking another student, to help with shade sails?	The principal can help make decisions about school spaces and can ask the school office and parent group for help.

PART 3 • YOUR TURN (SAMPLE ANSWER)

Dear Librarian Chen, our class needs a basket of books about animals near the reading rug. Please choose five animal books from the library shelves for us to use during reading time.

Accept answers that identify Principal Morales as the main intended reader and support the choice with a passage detail. For the writing task, accept any clear audience, as long as the request fits that person's role and includes two sentences.