

Words for the Audience

Compare how writers shape responses for different readers.

7.6.H “respond orally or in writing with appropriate register, vocabulary, tone, and voice; and”

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline words or phrases that show who each student is writing to, then circle words that reveal the writer's tone. These marks will help you see how audience and purpose shape each response.

A Park Plan, Two Responses

- ① On Monday, the Riverbend Parks Department announced a plan to close the basketball court at Maple Park for six weeks in July and August. Workers would repair cracked pavement, replace two bent hoops, and add shade trees near the benches. The department asked residents to send comments before the city council vote. Two seventh-grade students read the announcement. Both support safer courts, but each chooses words for a different audience and purpose in their written responses.
- ② Dear Coach Alvarez, I saw the park news, and the court will be closed during our summer practice days. Could our team use the court at Eastview School instead? It is farther away, but we could still practice together. I know the repairs will make Maple Park better, so I am not mad about the plan. We can bring our own water because that court has no fountain nearby. Please let us know what you find out. Thanks, Jamal.
- ③ To the Riverbend City Council, I support repairing Maple Park's basketball court because the current cracks could cause injuries. However, I ask the council to consider keeping one hoop available at a nearby site while the work is completed. Many students use the court during summer break, and some families cannot travel to Eastview School. Posting a clear schedule and offering another practice space would help residents plan. Thank you for considering this request. Sincerely, Lila Chen.

2 ANSWER WITH EVIDENCE _____ Use the passage

1 Who is Jamal writing to, and what does he ask for?

2 Copy one phrase from Jamal's message that fits a message to a coach. Explain why the phrase is appropriate.

3 What is Lila's main request, and which formal phrase helps her sound respectful?

4 How is Lila's response better suited to the city council than Jamal's is? Use one detail from each message.

3 YOUR TURN _____ Your own words

Your principal announces that the school will test a phone-free lunch area for one month. Write a three-sentence email to the principal that states your view, gives one reason, and makes one respectful suggestion. Use a formal, constructive tone.

PART 1 • READ AND MARK

Underline words or phrases that show who each student is writing to, then circle words that reveal the writer's tone. These marks will help you see how audience and purpose shape each response. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	Who is Jamal writing to, and what does he ask for?	Jamal is writing to Coach Alvarez. He asks whether the team can use the court at Eastview School.
2	Copy one phrase from Jamal's message that fits a message to a coach. Explain why the phrase is appropriate.	Answers may include "Could our team use the court at Eastview School instead?" It is a polite question that asks the coach for help with practice plans.
3	What is Lila's main request, and which formal phrase helps her sound respectful?	Lila asks the council to keep one hoop available at a nearby site. A respectful formal phrase is "I ask the council to consider" or "Thank you for considering this request."
4	How is Lila's response better suited to the city council than Jamal's is? Use one detail from each message.	Lila gives the council a specific action to consider, such as offering a nearby hoop, and explains how it would help residents. Jamal asks his coach about a practice location, which fits the coach's role.

PART 3 • YOUR TURN (SAMPLE ANSWER)

Dear Principal Ortiz, I support the phone-free lunch area because students may have more face-to-face conversations. Please place the area near the windows so students have a pleasant place to talk. Thank you for considering a student survey at the end of the month.

Accept answers that accurately identify the audience, purpose, tone, and wording in each response. For the open task, accept varied views if the response has three sentences, uses a formal constructive tone, gives a reason, and includes a respectful suggestion.