Letter Comma Hunt

Find commas in greetings and closings.

2.LU.2.B "Use commas in salutation and closing of a letter."

NAME _____ DATE _____

1 READ AND MARK

Read it twice

YOUR JOB Read each mini-letter. Circle the comma in each greeting and underline the comma in each closing, so you can see where letter commas go.

Three School Notes

1. Dear Ms. Lee, I found three smooth rocks by the creek. One is gray, one is brown, and one shines in the sun. May I bring them for our class table? Sincerely, Mia

2. Hello Grandpa, Our bean plant has two new leaves. I gave it water this morning, and I put it near the window. I will draw its height tomorrow. Love, Noah

3. Dear Coach Rivera, The soccer team cleaned the field after practice. We picked up wrappers, cups, and paper. The grass looks ready for Saturday's game. Our parents may come to watch. Your friend, Ava

2 ANSWER WITH EVIDENCE

Use the passage

1. Write Mia's greeting with its comma.

2. Noah's greeting says “Hello Grandpa.” Where does the comma go?

3. Write Ava's closing exactly, including its comma.

3 YOUR TURN

Your own words

Write a two-sentence letter to a librarian asking to borrow a book. Include a greeting and a closing, and put a comma after each one.

ANSWER KEY

Letter Comma Hunt

GRADE 2 · 2.LU.2.B

PART 1 · READ AND MARK

Read each mini-letter. Circle the comma in each greeting and underline the comma in each closing, so you can see where letter commas go. Accept any marking that follows this job and points at the right text.

PART 2 · ANSWERS

#	QUESTION	ANSWER
1	Write Mia's greeting with its comma.	**Dear Ms. Lee,**
2	Noah's greeting says “Hello Grandpa.” Where does the comma go?	**After Grandpa.**
3	Write Ava's closing exactly, including its comma.	**Your friend,**

PART 3 · YOUR TURN (SAMPLE ANSWER)

Dear Librarian, I would like to borrow a book about space. I will bring it back next week. Sincerely, Kai

Accept a two-sentence letter that includes a greeting and a closing, each followed by a comma.