

Garden Guide Parts

Find the parts that make a how-to guide clear.

2.W.2 "Organization and Composition Engage in writing as a process to plan writing based on purpose and genre. This includes: Writing a clear topic sentence focusing on the main idea. Identifying the audience and purpose of the writing..."

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline the topic sentence, circle the words that tell the audience, number the three planting steps, and box the concluding sentence. These parts help a writer stay focused for readers.

Class Garden Helpers

- ① Our class can grow bean plants in paper cups. This guide tells second graders how to begin. Bean seeds are easy to hold, and you can watch the small plant change each day.
- ② First, put soil in a cup and press one bean seed into the soil. Next, add a little water. Place the cup near a sunny window, because plants need light to grow.
- ③ Check the soil each day. If it feels dry, add a little water, but do not make it muddy. Soon, a green shoot may appear. Growing a bean plant is a careful job for our class.

2 ANSWER WITH EVIDENCE _____ Use the passage

1 Copy the topic sentence from the guide.

2 Who will read this guide, and why was it written?

3 Write the three planting steps in order.

3 YOUR TURN _____ Your own words

Write a five-sentence mini guide for a first grader about keeping a library book safe. Begin with a topic sentence, give three steps in order, and end with a concluding sentence.

PART 1 • READ AND MARK

Underline the topic sentence, circle the words that tell the audience, number the three planting steps, and box the concluding sentence. These parts help a writer stay focused for readers. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	Copy the topic sentence from the guide.	Our class can grow bean plants in paper cups.
2	Who will read this guide, and why was it written?	Second graders will read it. It was written to tell them how to begin growing bean plants in paper cups.
3	Write the three planting steps in order.	Put soil in a cup and press in one bean seed. Add a little water. Place the cup near a sunny window.

PART 3 • YOUR TURN (SAMPLE ANSWER)

A first grader can keep a library book safe at home. First, carry the book with clean hands. Next, keep it away from food and drinks. Then, place it in a dry spot when you finish reading. Careful book care helps the next reader enjoy it too.

Accept equivalent wording for the passage answers when the meaning stays accurate. For the mini guide, accept a clear topic sentence, three relevant ordered steps, and a concluding sentence written for a first grader.