

Garden Day Details

Read a model notice and study how colons organize information.

5.LU.2.B "Use colons to separate hours and minutes and to introduce a list."

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline each time that uses a colon. Circle each colon that introduces a list, then number the items in each list.

Community Garden Workday

- ① On Saturday, the Riverside Garden Club will hold a workday at the community garden. Volunteers should arrive at 9:15 a.m. and meet beside the tool shed. The group will begin by checking the planting beds, then clear paths and water young plants. Bring these supplies: work gloves, a water bottle, sunscreen, and a small hand towel.
- ② At 10:40 a.m., teams will pause for a snack and a water break. Maya, the garden leader, will share the next jobs: spread compost, pull weeds near the bean poles, and collect fallen twigs. She will also show volunteers where to place tools when they are finished. Keeping tools together helps everyone find them safely.
- ③ The workday ends at 12:05 p.m., when volunteers will return borrowed tools and wash dirt from their hands. Before leaving, each team will complete this final checklist: empty watering cans, close the shed door, and place trash in the bin. The garden club uses a clear schedule and list so the morning runs smoothly. Families may visit the garden after cleanup is complete.

2 ANSWER WITH EVIDENCE Use the passage

1 Write the time when volunteers should arrive. Include the colon.

2 Copy the list introduced by the words "these supplies."

3 What punctuation mark separates the hour and minutes in 10:40 a.m.?

4 Copy the complete list sentence from the third paragraph that begins with "Before leaving."

3 YOUR TURN Your own words

Write two sentences for a school club announcement. In one sentence, use a colon to separate hours and minutes in a time. In the other sentence, use a colon to introduce a list of three items.

PART 1 • READ AND MARK

Underline each time that uses a colon. Circle each colon that introduces a list, then number the items in each list. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	Write the time when volunteers should arrive. Include the colon.	9:15 a.m.
2	Copy the list introduced by the words "these supplies."	work gloves, a water bottle, sunscreen, and a small hand towel
3	What punctuation mark separates the hour and minutes in 10:40 a.m.?	a colon
4	Copy the complete list sentence from the third paragraph that begins with "Before leaving."	Before leaving, each team will complete this final checklist: empty watering cans, close the shed door, and place trash in the bin.

PART 3 • YOUR TURN (SAMPLE ANSWER)

The Book Club meets at 3:30 p.m. in Room 12. Bring these items: your book, a pencil, and a reading bookmark.

For the open task, accept two original sentences with one correctly formatted time and one colon introducing a list of three items. Accept different sensible topics and wording if each colon is used correctly.