

Link Ideas Clearly

Study how transitions guide a reader through a three-paragraph proposal.

7.W.2.A.iv "Generate and organize ideas using the writing process (planning, drafting, revising, editing) to develop multi-paragraph texts. This includes: Using transitions within and between paragraphs to signal shifts in writing and clarify the..."

NAME _____

DATE _____

1 READ AND MARK _____ Read it twice

YOUR JOB Underline every transition word or phrase, and number the transitions that begin paragraphs 2 and 3 to show how the writer moves from one idea to the next.

A Water-Refill Station

- ① During lunch, students often throw away plastic drink bottles, even when reusable bottles are available. A water-refill station near the cafeteria could make refilling easier and reduce the need for single-use bottles. First, the school should survey students about where they need water most. The results would help the principal choose a location with heavy traffic. In addition, the survey could show whether students want a station that counts saved bottles. This planning step would connect the proposal to students' daily routines.
- ② After the survey, the school could compare station models and costs. Some stations attach to existing plumbing, while others need more extensive work. Therefore, a facilities staff member should review the cafeteria's water line before a model is chosen. The school could also ask a local business or parent group to help pay for the station. However, fundraising should not begin until the school knows the full installation cost. Careful research would prevent the project from promising more than it can afford.
- ③ Once the station is installed, students could help it succeed. For example, science classes could record how many bottles the counter reports saved each month. Then student council could share the totals in announcements and post reminders near recycling bins. These updates would show a result of the project, not just its cost. In the long term, the station could make reusable bottles a normal part of lunch. By combining planning, research, and follow-up, the school could make a practical change.

2 ANSWER WITH EVIDENCE Use the passage

1 What transition signals the first action in the proposal, and what relationship does it signal?

2 Which two ideas does "while" connect in paragraph 2?

3 Why does "Therefore" fit before the sentence about reviewing the cafeteria's water line?

4 How do "Once" and "Then" organize the actions in paragraph 3?

3 YOUR TURN Your own words

Make a quick plan, then draft a 90- to 120-word, three-paragraph proposal for improving your school library. Use at least five transitions, including one that begins paragraph 2 and one that begins paragraph 3, then revise for clear connections and edit capitals and punctuation.

PART 1 • READ AND MARK

Underline every transition word or phrase, and number the transitions that begin paragraphs 2 and 3 to show how the writer moves from one idea to the next. Accept any marking that follows this job and points at the right text.

PART 2 • ANSWERS

#	QUESTION	ANSWER
1	What transition signals the first action in the proposal, and what relationship does it signal?	"First" signals the first step in a sequence.
2	Which two ideas does "while" connect in paragraph 2?	It connects the idea that some stations attach to existing plumbing with the idea that other stations need more extensive work.
3	Why does "Therefore" fit before the sentence about reviewing the cafeteria's water line?	The differences in station plumbing needs mean that a facilities staff member should review the water line before a model is chosen.
4	How do "Once" and "Then" organize the actions in paragraph 3?	"Once" shows that installation happens before students help, and "Then" shows that sharing totals happens after science classes record them.

PART 3 • YOUR TURN (SAMPLE ANSWER)

Our library needs a quiet study corner near the back windows. First, the librarian could survey students about the times when they need silent space. In addition, the survey could identify which tables or chairs students use most. After collecting responses, the school could move two tables away from the busiest shelves. However, the corner should remain open to every student, not only club members. Clear signs could explain the quiet expectation. Finally, the librarian could ask students to review the new space after one month. For example, they could report whether the corner helps them read or finish homework. As a result, the school could adjust the area using real feedback.

Accept equivalent explanations of each transition's relationship, such as sequence, contrast, cause and effect, or example. For the writing task, accept varied school-library proposals if they have three connected paragraphs, meet the word range, and use transitions accurately.